

What Are Districtwide Projects?

- Unlike traditional projects where the scope of work is at one location, Districtwide Projects are set up to reflect the same type of work being performed across numerous sites throughout the District.
- Examples of Districtwide projects include: Fold-up Table and Bench Program, Energy Efficient Lighting Upgrades, Food Services Walk-in Freezer.
- The Districtwide project is set up with a general requesting cost center (e.g., 1063801) and the Internal Orders (IO) are set up with the specific school location where the work is performed (e.g., 1201401).
- Internal Orders do NOT settle to the Districtwide WBS element.

Traditional Projects vs Districtwide Projects

Traditional Projects	Districtwide Projects
<ul style="list-style-type: none"> • Work performed for one location • Internal Order Requesting CC is the same as the WBS Element Requesting CC • Internal Order costs settle to WBS Elements • Internal Order Investment Profile is blank • Internal Order Settlement rule contains the WBS Element 	<ul style="list-style-type: none"> • Similar work performed at numerous locations across the District • Internal Order Requesting CC is for the specific location where work is performed and will differ from the WBS Requesting CC • If Districtwide Project is Capital... <ul style="list-style-type: none"> ○ IO Investment Profile is populated ○ IO Costs settle to AuC (Not WBS) ○ IO settles to Final Asset

Example of Districtwide Projects

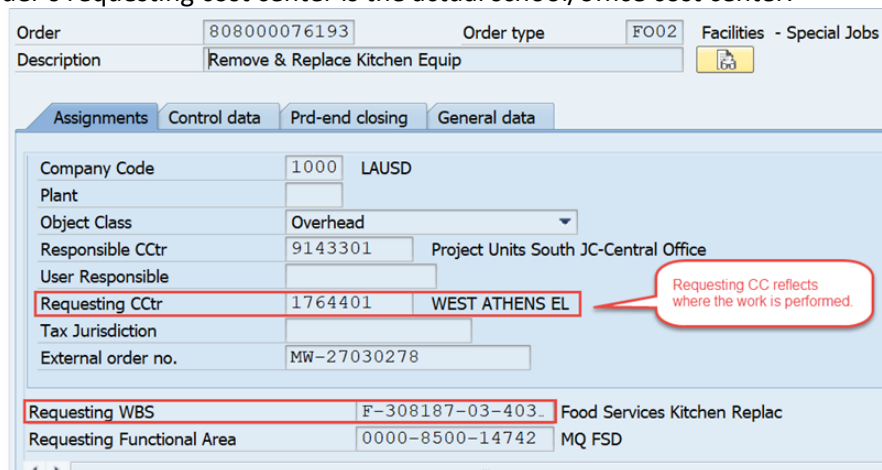
Project Definitions					
Proj. def.	Name	Districtwi	Req. CC	Desc. of req. CC	Status
F-305106	Fold-Up Table and Bench Program	DW	1064001	Fac Maint & Oper-CO	CLSD LKD // CLSD
F-305127	Lighting Retrofit Program	DW	1064001	Fac Maint & Oper-CO	CLSD LKD // CLSD
F-305325	PORTABLE REMOVAL INCENTIVE	DW	1063801	Fac-Prog/Proj Cntrl	CLSD LKD // CLSD
F-305334	10 Various EEC - Safety Upgrades & Imprv	DW	1063801	Fac-Prog/Proj Cntrl	CLSD LKD AUC // CLSD
F-307585	Energy Efficient Lighting Upgrades 2015	DW	1064001	Fac Maint & Oper-CO	REL // REL
F-307889	Drinking Water Quality Program	DW	1064001	Fac Maint & Oper-CO	REL // REL
F-307937	Facilities Condition Assessment - Admini	DW	1064001	Fac Maint & Oper-CO	REL // REL
F-308187	Food Services Kitchen Replacement Progra	DW	1064001	Fac Maint & Oper-CO	REL // REL
F-308189	Food Services Walk-In Freezer Modernizat	DW	1064001	Fac Maint & Oper-CO	REL // REL
F-308456	Playground Matting and Equipment Replace	DW	1064001	Fac Maint & Oper-CO	REL // REL
F-309265	Wall-Mounted Changing Tables Program	DW	1064001	Fac Maint & Oper-CO	REL // REL
F-309458	Automated Fire Alarm Dialer System	DW	1064001	Fac Maint & Oper-CO	REL // REL
F-310825	Drinking Water Quality Program (Phase 3)	DW	1064001	Fac Maint & Oper-CO	REL // REL

Master Data for Districtwide Projects

- Facilities Program Controls determines if a project is Districtwide and notifies ITD-BASE to update the WBS elements in SAP.
- ITD-BASE flags the WBS elements with "DW" on the User Defined Field labeled "Districtwide" (PRPS-USR02).
- WBS Element Level 4's are locked so only approved expenditures are posted against the WBS Element when deemed appropriate.
- For Districtwide Projects that are to be 100% distributed to schools the Funds Center on the WBS should be set up with 1064037 as a reminder that at some point during the Current Fiscal Year, the expenditures need to be distributed to School Cost Centers.
- If you have questions about whether or not a project should be coded as Districtwide (DW), contact the Facilities Program Controls Manager.

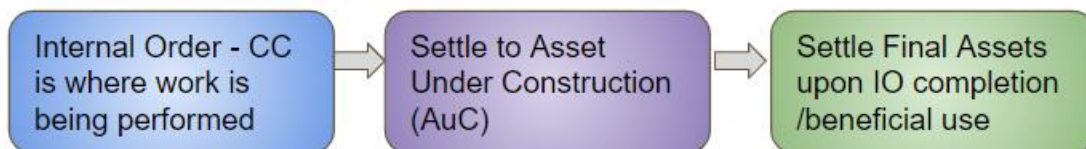
Internal Orders for Districtwide Projects

- To track work performed at the individual sites, separate Internal Orders are set up for each of site. The Internal Order's requesting cost center is the actual school/office cost center.



The screenshot shows the SAP Internal Order form for Order 808000076193, Order type FO02, Facilities - Special Jobs. The description is "Remove & Replace Kitchen Equip". The form has tabs for Assignments, Control data, Prd-end closing, and General data. The General data tab is active, showing fields for Company Code (1000 LAUSD), Plant, Object Class (Overhead), Responsible CCtr (9143301 Project Units South JC-Central Office), User Responsible, Requesting CCtr (1764401 WEST ATHENS EL), Tax Jurisdiction, and External order no. (MW-27030278). A red box highlights the Requesting CCtr field, with a callout stating "Requesting CC reflects where the work is performed." Below the General data tab, the Requesting WBS is F-308187-03-403 (Food Services Kitchen Replac) and the Requesting Functional Area is 0000-8500-14742 (MQ FSD).

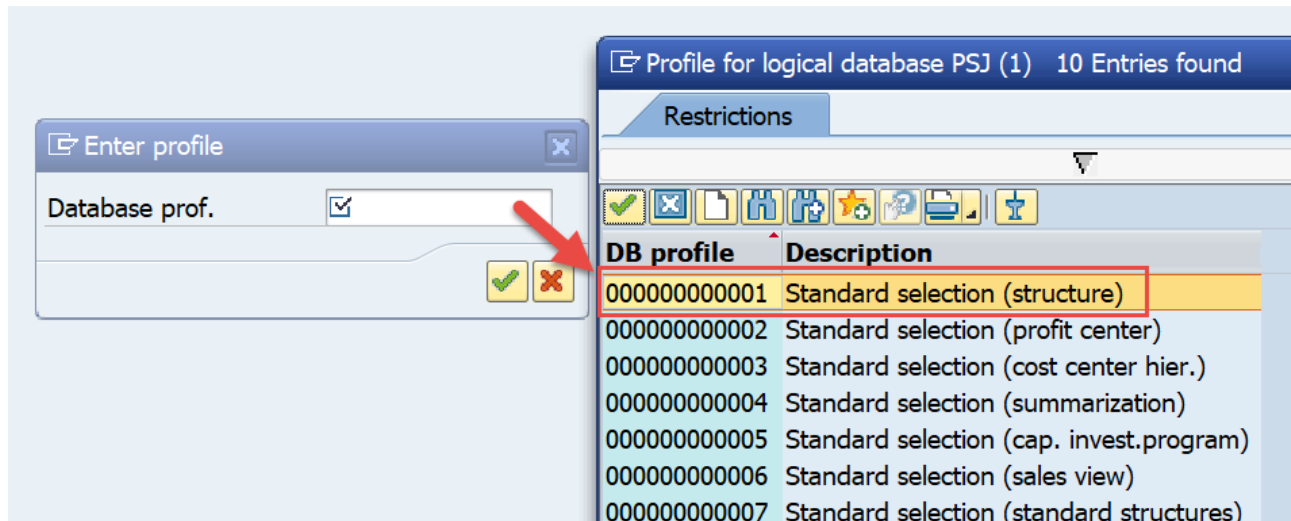
- For Capital Districtwide projects, Internal Orders are created with an investment profile and settle directly to the AuC instead of the requesting WBS Elements.




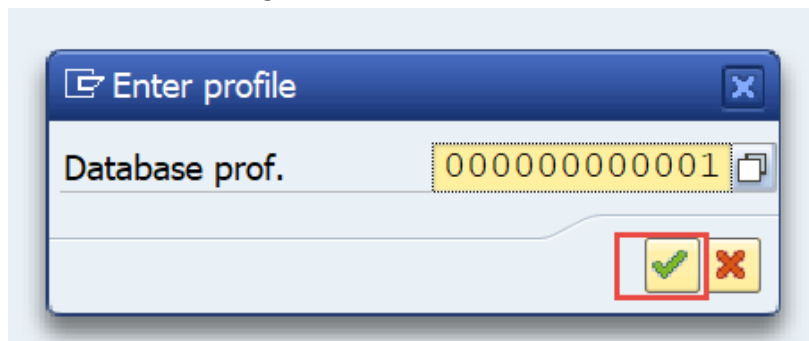
- For Expense Districtwide Projects, Internal Orders do not settle expenditures. Costs remain on the IO.

Displaying Districtwide Projects

1. Execute t-code CN43N or use this portal path: Reports → Project Systems → List WBS Elements.
2. If the system prompts you for the Database Profile, enter or select "000000000001" for the Standard selection (structure) as shown below:








- Click the green check mark  to continue.



3. Click on the variant icon  and select /DW_PROJECTS

Project Info System: WBS Elements Initial Screen

   DB profile  DB profile  Status

Project Management Selections (DB profile: 000000000001)

Project to

WBS Element


Additional WBS element criteria

Level





Layout

ABAP: Variant Directory of Program RPSISPE000

Variant name	Short Description
/DW_PROJECTS	Districtwide Projects
/FAC_CAP_CAT	Facilities Capital Category
AKF	AKF Projects
BASE	BASE Eff and Pri Projs
JWC_DEMO	demo only
TRAIL	WBS with Trailing Costs

4. Click on Execute 

Project Info System: WBS Elements Initial Screen

  1 active  DB profile  DB profile

Project Management Selections (DB profile: 000000000001)

Project F* to

WBS Element

Additional WBS element criteria

Level 1 to 1

Layout /DW FLAG

5. Sample Results

Project Info System: WBS Elements Overview

Project Definitions								
Proj. def.	Name	Districtwide	Resp. CC	Desc. of resp. CC	Req. CC	Desc. of req. CC	Capital Category	Status
F-307946	2015 Bond Program Beaudry Restack	DW	1063801	Fac-Prog/Proj Cntrls	1050801	Non-Acad Fac Plnning	1a.CAP-2b Capitalz'd	REL // REL
F-308187	Food Services Kitchen Replacement Progra	DW	1063801	Fac-Prog/Proj Cntrls	1064001	Fac Maint & Oper-CO	2a.Capital at IO Lev	REL // REL
F-308189	Food Services Walk-In Freezer Modernizat	DW	1063801	Fac-Prog/Proj Cntrls	1064001	Fac Maint & Oper-CO	2a.Capital at IO Lev	REL // REL
F-308456	Playground Matting and Equipment Replace	DW	1063801	Fac-Prog/Proj Cntrls	1064001	Fac Maint & Oper-CO	2a.Capital at IO Lev	REL // REL
F-308615	M&O HVAC - Preventive Maintenance Projec	DW	1063801	Fac-Prog/Proj Cntrls	1064037	M&O CO-Sch Op	3. Expense	REL // REL
F-308713	Light and Flag Pole Structural Testing	DW	1063801	Fac-Prog/Proj Cntrls	1064037	M&O CO-Sch Op	3. Expense	REL // REL
F-309265	Wall-Mounted Changing Tables Program	DW	1063801	Fac-Prog/Proj Cntrls	1064001	Fac Maint & Oper-CO	2a.Capital at IO Lev	REL // REL
F-309440	MCD Rapid Access Program - Non-Bond Requ	DW	1063801	Fac-Prog/Proj Cntrls	1065501	Project Execution	3. Expense	REL // REL
F-309458	Automated Fire Alarm Dialer System	DW	1063801	Fac-Prog/Proj Cntrls	1064001	Fac Maint & Oper-CO	2a.Capital at IO Lev	REL // REL
F-309538	Sustainability Initiatives - Toilets, Ur	DW	1063801	Fac-Prog/Proj Cntrls	1145301	Sustainability Initi	1b.CAP-Trailing Chrg	REL LKD // REL
F-309584	Playground Matting and Equipment Replace	DW	1063801	Fac-Prog/Proj Cntrls	1065501	Project Execution	1a.CAP-2b Capitalz'd	REL // REL
F-309800	Automated Attendance Technology Upgrade	DW	1063801	Fac-Prog/Proj Cntrls	1015301	Brd Member-Ofc No 3	1a.CAP-2b Capitalz'd	TECO // TECO
F-310773	High School Student Classroom Furniture	DW	1063801	Fac-Prog/Proj Cntrls	1065501	Project Execution	1. CAP-InProgress	REL // REL
F-310825	Drinking Water Quality Program (Phase 3)	DW	1063801	Fac-Prog/Proj Cntrls	1064001	Fac Maint & Oper-CO	3. Expense	REL // REL
F-310979	Phone System Upgrades at Various Sites i	DW	1063801	Fac-Prog/Proj Cntrls	1015401	Brd Member-Ofc No 4	1a.CAP-2b Capitalz'd	REL // REL

Comments

- If you are looking at an individual project using CJ20N or CJ03, double click on the WBS element to display the details.

Project Builder: Project F-307946

Project Structure: Description Identification

- 2015 Bond Program Beaudry Restack F-307946
 - 2015 Bond Program Beaudry Restack F-307946
 - SITE & ENVIRONMENTAL F-307946-01
 - PROPERTY MANAGEMENT F-307946-01-1
 - 2015 Bond Program Beaudry Restack F-307946-01-1-1
 - PLANS F-307946-02
 - M&O PLANNING AND DESIGN F-307946-02-3
 - 2015 Bond Program Beaudry Restack F-307946-02-3-1
 - CONSTRUCTION F-307946-03
 - M&O CONSTRUCTION F-307946-03-4

Identification and view selection

WBS Element: F-307946 2015 Bond Program Beaudry Restack

Detail:

Overview(s):

Basic Data

Owner Auth. Rep: 100 Owner Authorized Rep

Resp. cost cntr: 1063801 Fac-Prog/Proj Cntrls

Req.cost center: 1050801 Non-Acad Fac Plnning

Field key: Z000001

General fields

External_Ref ID: F0007946

Capital Category: 1a.CAP-2b Capitalz'd

Districtwide: DW

Umbrella ID: